

November 12, 2014: Minutes of the Rockport Library Trustees

Attendees: Rob Audano, Camilla Ayers, Holly Frithsen, Lana Razdan

Meeting Commenced: 3:30pm

1. **Minutes of October 8, 2014 reviewed and approved**
2. **Staffing** – Two custodial positions will be posted within the next month. One is for 20 hours a week, and the other is Sunday only for 3 hours. The custodial positions are subject to BOS approval.
3. **Programming** – Cabin Fever movies are in the process of being selected.
4. **Budget** – Fiscal budget is due on November 25, 2014.
5. **Buildings/Grounds** – DPW fixed a valve leak in the front hall. They have been notified about leaks in the back hall, fire escape doors, and window in the basement stairwell. We are on the list for repairs. The sewer issue is an ongoing process; currently waiting for quotes for digging up and replacing pipes. Brandon Marchant has been hired for the winter season for snow removal.
6. **Paintings** – The Library has received the Deed of Gifts for the Karen Dowd paintings.
7. **Technology** – Balsam recommended that we look into textsoup.org , this is for non profits and libraries. In FY16, two servers will be replaced.
8. **Children's library** – Carol Bender will be the guest speaker at the next FOL meeting. The Children's room window will be fixed within the next two weeks.
9. **Librarian search process** – The Trustees have scheduled interviews for Library Director on Friday, November 28 and Friday, December 5.
10. **Holiday schedule**– The Library will close at 4pm on November 26, December 24, and December 31. New Year's Rockport Eve will be using the library from 4pm-1am on December 31.

Next Meeting: Friday, November 28, 2014 at 10:00 am

Meeting Adjourned: 5:05pm